

LANGUAGE

Level 0.0 - 1.9 • (Basic Literacy)

Student: _____	ID # _____	Entry Date: _____
Institution: _____	Date Achieved: _____	
Site: _____	Instructor(s): _____	

PLEASE CHECK CORRESPONDING BOX AS EACH STANDARD IS ACHIEVED.

STANDARD 1
<input type="checkbox"/> The student produces legible cursive and/or manuscript handwriting. Date: _____ Instructor: _____ Benchmarks: 1.1 Writing legible capital and lower case letters; 1.2 Grouping letters to form words; 1.3 Spacing words to form sentences; 1.4 Signing name in legible cursive handwriting; 1.5 Copying printed or written material of at least one paragraph.

STANDARD 2
<input type="checkbox"/> The student applies the beginning rules of capitalization. Date: _____ Instructor: _____ Benchmarks: 2.1 Capitalizing the first letter of the first word of declarative, interrogative, and exclamatory sentences; 2.2 Capitalizing the pronoun "I"; 2.3 Capitalizing proper nouns, including names, titles, places, and abbreviations.

STANDARD 3
<input type="checkbox"/> The student applies the beginning rules of punctuation. Date: _____ Instructor: _____ Benchmarks: 3.1 Distinguishing between statements, questions, and exclamations presented orally by the teacher; 3.2 Using correct punctuation to mark declarative, exclamatory, and interrogative sentences; 3.3 Using a period to complete abbreviation of common titles used as proper nouns (for example: Mr., Mrs., Ms., Dr.).

STANDARD 4
<input type="checkbox"/> The student applies basic grammatical concepts and rules. Date: _____ Instructor: _____ Benchmarks: 4.1 Identifying nouns and verbs; 4.2 Identifying functions of a subject, verb, noun, and pronoun; 4.3 Making subjects and verbs agree; 4.4 Writing statements and questions using appropriate word order.

STANDARD 5
<input type="checkbox"/> The student demonstrates the ability to organize information. Date: _____ Instructor: _____ Benchmarks: 5.1 Classifying pictures and shapes under appropriate headings; 5.2 Arranging pictures in an appropriate sequential pattern; 5.3 Arranging up to three events in sequential order; 5.4 Grouping words by similarities in definition.

STANDARD 6
<input type="checkbox"/> The student demonstrates understanding of writing as communication. Date: _____ Instructor: _____ Benchmarks: 6.1 Writing and revising short simple sentences; 6.2 Writing telephone numbers and simple words from dictation; 6.3 Organizing and writing a list (for example: things to do, groceries to buy); 6.4 Identifying sentences and paragraphs.

Continued on back

STANDARD 7

- The student demonstrates the ability to effectively speak.**

Date: _____ Instructor: _____

Benchmarks:

- 7.1 Speaking clearly and audibly in large or small group settings;
- 7.2 Asking questions to better understand other people's ideas;
- 7.3 Conveying meaning and ideas by speaking effectively in conversations with others.

STANDARD 8

THIS STANDARD IS OPTIONAL AS COMPUTER TECHNOLOGY IS NOT PROVIDED FOR EVERY STUDENT. IT IS STRONGLY RECOMMENDED THAT STUDENTS WITH ACCESS TO COMPUTER TECHNOLOGY COMPLETE STANDARD 8 DURING WORK ON LEVEL 0.0 – 1.9.

Please Note: THE TEACHER'S RESOURCE GUIDE OFFERS LESSON PLANS ENABLING INSTRUCTORS TO INTRODUCE STUDENTS TO TECHNOLOGY WITHOUT A COMPUTER IN THE CLASSROOM.

- The student demonstrates familiarity with computers and computer terminology.**

Date: _____ Instructor: _____

Benchmarks:

- 8.1 Recognizing basic terminology associated with computers (for example: hardware, software, mouse, monitor, boot up, disk, cursor, keyboard);
- 8.2 Identifying the basic parts of a computer (for example: mouse, keyboard, monitor, disk drive);
- 8.3 Demonstrating appropriate use and care of computer hardware and software (for example: inserting a disk properly, using mouse to move cursor, etc.).

LITERACY COMPLETION POINT J